

# Scope of Work

Indiana Department of Correction (IDOC)  
Indiana Women's Prison (IWP)  
2596 Girls School Road, Indianapolis, IN 46214

This is a four (4) year contract for trash removal services at the Indiana Department of Correction (IDOC), Indiana Women's Prison (IWP). The service and (or) commodity details are outlined below.

**1. Purpose:**

The Indiana Department of Correction (IDOC), Indiana Women's Prison (IWP), requires trash removal services to manage and dispose of waste at the facility.

**2. The contractor must provide the following:**

- Rental of one (1) 40-cubic-yard roll-off open-top dumpster, with up to 20 hauls per year.
- Four (4) 8-yard containers to be picked up five (5) days per week.
- One (1) 6-yard container to be picked up on Monday, Wednesday, and Friday each week.
- Approximately 12 additional pick-ups per year, as needed.
- Monthly invoice, with payment issued 35 days in arrears.
- All rates shall be inclusive of disposal/gate fees, equipment, and all applicable tipping fees (local, county, and district).
- A list of drivers for IDACS background checks (to be updated every six months). Replacement drivers must be provided for any who do not pass background checks.
- Timeline for Project:

Task	Deliverable	Anticipated Start Date	Anticipated Completion Date
(1) Trash Removal Services	(1) Once trash is removed as detailed above.	(1) July 1, 2025	(1) June 30, 2029

**1. The Indiana Department of Correction (IDOC) provide the following:**

The IDOC shall provide a hard-level surface for equipment placement at a mutually agreed-upon location.

**2. Cost:**

- A. The contractor shall submit a comprehensive budget detailing the costs associated with each service and commodity. This budget must include a breakdown specifying the item description, unit cost, quantity, total cost per line

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item (unit cost multiplied by quantity), and the overall total cost for all services and commodities, as outlined in Attachment D—Bid Cost.

- B. The contractor shall provide a total amount for all services and commodities. The total amount listed will represent the **maximum amount** the State of Indiana shall pay under this contract.